

## **Wherry Maintenance Team**

The Wherry Maintenance Team is responsible for the carrying out the repairs to all the Wherry properties. This includes the day to day repairs, planned maintenance works, like kitchen and bathroom replacements, and for ensuring empty properties are ready to be re-let with any works completed as soon as possible.



### **Assistant Director of Property / Maintenance Services**

**Chris Franks**

Telephone: 01603 595141

Mobile Telephone Number 07733 125909

Email [chris.franks@circle.org.uk](mailto:chris.franks@circle.org.uk)

As the Assistant Director of the Wherry Maintenance Team, Chris is responsible for ensuring the team deliver a first class maintenance service to our residents and ensure that all our properties meet the Decent Homes Standard.



### **Maintenance Repairs Manager**

**Richard Field**

Telephone: 01603 703742

Mobile Telephone Number: 07736 028 504

Email: [richard.field@circle.org.uk](mailto:richard.field@circle.org.uk)

As the Maintenance Repairs Manager, Richard has overall responsibility for all the repairs carried out by the Wherry Maintenance Team.



### **Maintenance Office Manager**

**Myra Wilkins**

Telephone: 01603 703757

Email: [myra.wilkins@circle.org.uk](mailto:myra.wilkins@circle.org.uk)

Myra is responsible for managing the vehicles for the maintenance team, petty cash and admin including new system requirements.



## Maintenance Foreman Aids & Adaptations

David Kaye

Telephone: 01603 703743

Mobile Telephone Number: 07912 993 818

Email: [david.kaye@circle.org.uk](mailto:david.kaye@circle.org.uk)

David is responsible for the repairs of Aids & Adaptations in the maintenance team.



## Maintenance Repairs Inspector

Paul Vincent

Telephone: 01603 703739

Mobile Telephone Number: 07872 190 487

Email: [paul.vincent@circle.org.uk](mailto:paul.vincent@circle.org.uk)

Paul is responsible for post inspections for repairs carried out by the maintenance team.



## Contracts Manager

Shaun Godfrey

Telephone: 01603 703874

Mobile Telephone Number: 07872 190 388

Email: [shaun.godfrey@circle.org.uk](mailto:shaun.godfrey@circle.org.uk)

Shaun is responsible for the repairs teams contracts including staffing.



## Maintenance Voids Manager

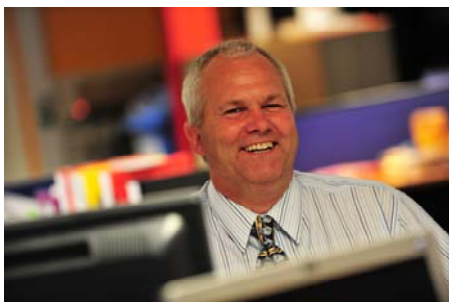
Michael Breame

Telephone: 01603 703801

Mobile Telephone Number: 07872 190 477

Email: [michael.breame@circle.ork.uk](mailto:michael.breame@circle.ork.uk)

Michael is responsible for the repairs needed on empty properties in the maintenance team.



## Surveyor

Peter Lock

Telephone: 01603 595130

Mobile Telephone Number: 07736 028 513

Email: [peter.lock@circle.org.uk](mailto:peter.lock@circle.org.uk)

Peter is responsible for surveying works carried out by the maintenance team to ensure high standards.



## Customer Services Manager

Sue Lake

Telephone 0800 694 0165

Email: [sue.lake@circle.org.uk](mailto:sue.lake@circle.org.uk)

Sue is responsible for the day to day running and management of the Planning Team.



## Senior Planner

Sue Lowry

Telephone: 01603 703716

Email: [sue.lowry@circle.org.uk](mailto:sue.lowry@circle.org.uk)

Sue is responsible for planning the appointments for the maintenance team and for managing the planning team.



## Planner

Samantha Hoey

Telephone: 01603 703750

Email: [samantha.hoey@circle.org.uk](mailto:samantha.hoey@circle.org.uk)

Sam is responsible for planning the appointments for the maintenance team.



## Planner

Neil Mickleburgh

Telephone: 01603 703594

Email: [samantha.hoey@circle.org.uk](mailto:samantha.hoey@circle.org.uk)

Neil is responsible for planning the appointments for the maintenance team.



## Voids Administrator

Sally Gardiner

Telephone: 01603 703748

Email: [sally.gardiner@circle.org.uk](mailto:sally.gardiner@circle.org.uk)

Sally is responsible for the administration for empty properties in the maintenance team.